**Working with Gypsy, Roma & Traveller Communities Training day**

**Monday 6th November, 2017**

at First Space Chapter Arts Centre, Market Rd, Cardiff CF5 1QE

Application Form

Please complete **one** form per person. (complete in BLOCK CAPITALS – thank you)

Name: …………………………………………………………

Position: …………………………………………………………..

Address (for **all** correspondence to be sent): ..………………………………………………..

………………………………………………………… Post Code: …………………………….

Telephone: …………………………………… mobile: ………………………………………..

Email address: ………………………………………………………………………………….

Service/Organisation: ………………………………………………………………………….

I would like to attend the RCAC training day: The cost is **£\_\_\_\_\_\_\_\_** (please see below for cancellation charges) - please enclose a cheque to the value of: **£\_\_\_\_\_\_\_\_**

made payable to the **Romani Cultural and Arts Company.** Or contact us about BACS transfer.

If you require and invoice, please indicate here: YES/NO.

State who and where you wish the invoice to be sent to if different from your above address.

…………………………………………………………………………………………………………

Requests for invoice need to be emailed to **isaacblake@romaniarts.co.uk**.

***A place is not secure until payment has been received***

Dietary requirements: Vegetarian/Vegan, other, please state: ………………………………

*Please return the form with payment, no later than 3rd November 2017 to: Isaac Blake the Romani Cultural and Arts Company, Temple Court, 13a Cathedral Road, Cardiff, CF11 9HA. email:* ***isaacblake@romaniarts.co.uk*** *or* training@romaniarts.co.uk

*Once payment has been received confirmation of place and further details will be sent to you direct.*

Cancellation charges / no show:

In the unfortunate event that you would need to cancel your place at the conference, RCAC would make every effort to re-sell your place, but in the event of RCAC being unsuccessful in reselling the following cancellation charges would apply:

Cancellation between 4 - 6 weeks prior to Training day 50%

Cancellation between 2 – 4 weeks prior to Training day 75%

Cancellation between 8 days and 2 weeks prior to Training day 100%

No show on the day of the conference, regardless of reason 100%

**The charges apply to the total amount paid for the conference.**